
Ormiston Bolingbroke Academy

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Principal: Kathryn Evans BA (Hons) NPQH



24th March 2025

Ref: KES/MSH

Dear Parent/Carer

As part of our ongoing health and safety procedures, we will once again be practising a lockdown scenario with staff and students.

'Lockdown' is when an academy needs to ensure that the building is secured to prevent access. These procedures can be activated for a number of reasons. Partial lockdown involves external doors and windows being closed and students kept in the building. This could be as a result of a chemical leak in the area.

Full lockdown is activated when there is an immediate threat to the wellbeing of students and staff. All external doors, classroom doors and windows are locked. Staff and students will hide with lights switched off.

We appreciate that this can be very traumatic for students, even when it is only a practice. In order to prepare students, there will be an assembly for Year 7 on Friday 28th March.

Other year groups (Years 8, 9, 10 and 11) who have previously practised lockdown will receive a recorded presentation from the principal on Friday 28th March during form time. Years 12 and 13 will receive an emailed link to the presentation alongside an assembly on Wednesday 26th March.

Please talk to your child about this and reassure them that it is for their safety and that the likelihood of a real lockdown is very small.

Further reminders will be sent both prior to and on the day of the lockdown practice. The practice will take place on Wednesday 2nd April at approximately 2.20pm and will last for about 30 minutes. If you live in the vicinity, you may hear the lockdown drill start and end. We will publish the practice date on the website so that other residents are aware of what is happening.

Any parents or visitors who happen to be in the building when lockdown starts, will need to take part as well. I would like to thank you in advance for your support with this important procedure.

Should you have any questions, please contact your child's form tutor in the first instance.

Yours sincerely

Kathryn Evans
Principal