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# Ormiston Bolingbroke Academy

Barnfield Avenue, Murdishaw, Runcorn, WA7 6EP

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Principal: Kathryn Evans BA (Hons) NPQH



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REF: MOS/SKY

23<sup>rd</sup> October 2023

## Year 12 Work Experience 2024

Dear Parent/Carer

I am delighted to be able to inform you that all of our Year 12 students will be taking part in work experience from Monday 1<sup>st</sup> July 2024 – Friday 5<sup>th</sup> July 2024. As I'm sure you're aware, work experience plays a vital part in students developing employability skills as well as helping to inform their career choices.

Our experience suggests that students who have a role in organising their own work placement tend to have the most successful placements. **For this reason, we ask that as many students as possible find their own placement.** This will often result in the student being able to work in an area where they have some interest, whereas this cannot be guaranteed if the school organises the placement.

Previously, students have found that family or family friends have been able to make enquiries at their workplace in order to find something suitable. Other students have found that contacting a workplace of their choice has been a successful way of gaining work experience. This can be a huge advantage to a student as their first experience of a workplace could be a much less daunting prospect if there is someone there they know or if they have chosen it themselves. Also, the nature of work being undertaken is likely to be suited to the individual student.

All Year 12 students have been given a self-placement form in tutor time. It is important that this form is returned as soon as possible as there is a considerable amount of administration to be completed in school before any placements can be sanctioned. **Students are asked to return this form to their Form Tutors no later than Monday 8th January 2024.** If you require an extension on this deadline, it is important that you or your child contacts Mr D Kenny to inform him of this. If your child needs a replacement form, they can collect one from their form tutor.

If you wish to discuss any aspect of work experience or careers education at OBA, please contact Mr D Kenny at [d.kenny@ob-ac.co.uk](mailto:d.kenny@ob-ac.co.uk).

Thank you for your support.

Yours sincerely

Mr M Oakes  
Assistant Principal – Personal Development